

MUNICIPALITY OF THORNE
Regular Sitting held on June 5, 2018 (7 p.m.)

Minutes of the meeting of the Municipality of Thorne held on Tuesday, June 5th, 2018, at 7:00 p.m. in Thorne Township, under the chairmanship of the Mayor, Karen Kelly.

1. OPENING AND ATTENDANCE
Robert Wills, Marsha Bean, Deborah Stafford, Robert Charette, Jammie-Lee Coursol, Megane Bretzlaff.

Stacy Lafleur, Director General
2. VISITORS / QUESTION PERIOD
Jim and Judy Hancock, Mark Killoran, Marlene Pasch, Louise Tol, Berend Tol, Gilles Ouimet, Mike Hogan, Sue Ouimet, Joyce Binder, Helen Thrun, Michael & Claudia Martin

Mr. Tol gave a statement regarding his concern with the ATV trail changes that have been made on Johnson road.

Mr. Ouimet suggested removing certain roads from the ATV trail or having the club pay for the repairs incurred.

Mr. Hogan expressed his concerns regarding the deer feeding by-law suggested at the previous meeting.
3. ADOPTION OF THE AGENDA
97-06/2018 It is moved by R. Charette seconded by D. Stafford and unanimously resolved to adopt the agenda as presented.
4. ADOPTION OF THE MINUTES OF THE MAY 1ST, 2018 MEETING
98-06/2018 It is moved by M. Bean seconded by M. Bretzlaff and unanimously resolved to adopt the minutes of the regular meeting held on May 1st, 2018 as presented.
5. FOLLOW-UP
6. BY-LAW OFFICER'S REPORT
The By-Law officer's report was read by the Mayor. She discussed the outdoor furnace and trailer by-law developments.
7. ROAD FOREMAN'S REPORT
No report was given this month.
8. ROAD COMMITTEE REPORT
Councillor M. Bretzlaff read her report.
 - 1) *Tender paving Johnson road and the culver*
WHEREAS an extra 3 meters is required to be paved on Route 366;
WHEREAS a parcel of road needs to be repaired on Johnson road;
WHEREAS the municipality is not required to send out tenders under \$ 25 000;
WHEREAS we received a quote from Art Fleming Inc;

THEREFORE:
99-06/2018 It is moved by D. Stafford seconded by M. Bretzlaff and unanimously resolved to accept the tender received from Art Fleming for the amount of \$ 6 400 plus applicable taxes.
9. ENVIRONMENT COMMITTEE REPORT
Councillor Robert Wills discussed a solar system option for the transfer station.
10. LAND USE PLANNING COMMITTEE REPORT
No report has been was given this month.
11. FINANCE AND ADMINISTRATION COMMITTEE REPORT
Councillor M. Bean read her report.
12. RECREATION AND CULTURE COMMITTEE REPORT
No report was given this month.
13. PUBLIC SECURITY COMMITTEE REPORT
 - 1) *Quad Club*
Councillor D. Stafford asked if a letter was sent to the quad club as requested last month.
Councillor R. Charette requested sending a letter to the club stating if they do not improve the policing we will remove the designation.
Councillor M. Bean suggests asking the SQ to patrol the roads more on Saturdays.
 - 2) *Fireman Lockers*
Councillor D. Stafford asked if the municipality will purchase the lockers for the bunker suits in the new garage.
The mayor suggests waiting to review the budget after the work has been completed before confirming.
14. FIRE DEPARTMENT
 - 1) *Fire Chief Report*
The fire chief's report was deposited.

15. WASTE MANAGEMENT
 1) *Mandate lawyer*
WHEREAS the Municipality has received a Complaint for dismissal made without good and sufficient cause from the CNESST, dated May 10th, 2018, concerning the transfer station employee;
WHEREAS it is suggested to mandate the Municipality's lawyers to represent its interests in regards to the notice of complaint received from the CNESST;
- THEREFORE:**
 100-06/2018 It is moved by R. Charette seconded by M. Bean and unanimously resolved that council mandate the study Deveau Avocats to advise the Municipality and to represent its interests in regards to the complaint received from the CNESST concerning the transfer station employee;
16. DEEDS
 6 deeds have been received during the month of May for a total amount of \$ 10 291.75
17. BURSARY
WHEREAS the municipality will be giving a \$ 500 student bursary;
WHEREAS the requirements were put in place and presented to Council;
- THEREFORE:**
 101-06/2018 Is it moved by R. Wills seconded R. Charette and unanimously resolved to give a \$ 500 bursary to a permanent resident student.
 D. Stafford abstained from voting.
18. LAPTOP – MAYOR
WHEREAS the mayor requires a new laptop;
WHEREAS programs will need to be installed;
- THEREFORE:**
 102-06/2018 it is moved by R. Charette seconded by M. Bretzlaff and unanimously resolved to purchase a new laptop for the mayor for an amount not exceeding \$ 750.00
19. FIRE SERVICE ANALYSIS
 The mayor asked council to read the analysis and requested any queries be brought to her before next week.
20. CONTRACTS
 1) *Employee contracts*
 Council has agreed to the administrative assistants request to have her sick leave reduced to 6 days per annum.
WHEREAS the employees contract needed to be updated;
WHEREAS the contracts and policy have been reviewed by our lawyer;
WHEREAS council has agreed to the administrative assistants request to have her sick leave reduced to 6 days per annum.
- THEREFORE;**
 102A-06/2018 It is moved by M.Bretzlaff seconded by M.Bean and resolved to accept the updated employee contracts and policy
 A meeting will be held regarding the by-law officer as his probationary period has been completed.
- 2) *Snow plow contract*
WHEREAS the municipal snow plow contract has expired;
WHEREAS a new tender must be sent to the SEAO;
WHEREAS a proposed tender was written by our lawyer;
- THEREFORE:**
 103-06/2018 It is moved by M. Bretzlaff seconded by R. Charette and unanimously resolved to post the tender on the SEAO website.
21. MUNICIPAL SIGNS
 The mayor advised council that she had ordered a new municipal sign, a replacement vinyl covering for the sign at the transfer station to accommodate the changed hours and also fire ban posters.
22. BUILDING COST - GARAGE
 The mayor spoke to the engineer and he advised her of certain costs that had not been previously mentioned.
WHEREAS the engineer requests follow ups to the construction site;
WHEREAS nine (9) visit are included in his quote;
WHEREAS the compacting test for the soil needs to be completed;
- THEREFORE:**
 104-06/2018 It is moved by R. Charette seconded by M. Bean and unanimously resolved to accept both quotes.
 The site visits in the amount of \$ 6 800.00 and the compacting soil test in the amount of \$ 2 500.00.
23. NOTICE BOARDS
 A request from TCRA was received to build or purchase new notice boards for the Bretzlaff store and the municipal office as the previous one was removed and replaced by the municipality which is currently locked.
24. MAYOR'S REPORT OF THE MRC MONTHLY MEETING
 The mayor read her report and spoke about the CSI meeting and all the problems regarding the fires.
 The economic and development employee at the MRC has resigned. They are now looking for a replacement.
 A new project for the landlines is being developed and should solve the outage problems along Route 148. The mayor also advised everybody present that during landline outages, the fire hall always will be open for emergencies. We can contact the ambulance or any emergency service at any time.

25. VARIA
 1) *Power outlet*
 Mayor K. Kelly suggests getting an estimate to have a new power outlet installed as the main server is now plugged into extensions cords and 2 back up boxes have broken.

This subject will be differed to the next meeting.

26. RATEPAYERS REQUEST
 A request was received to reduce the speed limit on Route 303. A letter will be sent to the MTQ regarding this matter.

27. PAYMENT OF INVOICES
105-06/2018 It is moved by R. Charette seconded by D. Stafford and unanimously resolved that the invoices totaling \$ 118 733.84 be paid.

Certificate of Authority of Funds.

I, the undersigned, Stacy Lafleur, Director General for the Municipality of Thorne, certify that there are credits available to pay the expenses listed below.

3477835 Canada Inc.	\$ 4 831.78	Les entreprises Ma-Mi	\$ 22 863.32
Bell Mobility	\$ 58.50	Les extincteurs L&S	\$ 292.62
Banque Nationale Trust	\$ 1 299.18	M & R Feeds	\$ -52.62
Benson Auto part	\$ -137.49	MacEwen Petroleum	\$ 4 535.02
Canada Customs and Revenue	\$ 2 812.72	McGuire, Mickey	\$ 695.60
Canadian Tire	\$ 181.16	Ministre du Revenu du Québec	\$ 7 787.22
CMP Mayer Equipement incendie	\$ 2 682.38	Municipality of Litchfield	\$ 75.00
CRD Creighton	\$ 1 664.38	National Bank of Canada	\$ 280.32
CRTPS inc.	\$ 15 479.39	Perfect Pens & Stationery	\$ 186.92
CSE Incendie et Sécurité	\$ 346.30	Petty Cach	\$ 131.50
Deveau Avocats	\$ 3 707.93	PME Inter-Notaire	\$ 488.64
Dubeau, Steven	\$ 111.72	Pontiac Journal	\$ 272.49
Entreprises Art Fleming	\$ 3 443.50	Pontiac Printshop	\$ 384.25
Evolu-Tic Outaouais	\$ 66.69	Ricoh Canada	\$ 259.60
Gérard Labelle CPA inc	\$ 846.22	Salaries	\$ 25 790.01
Hayes Manufacturing	\$ 137.11	SEAO-Constructo	\$ 62.31
HSBC	\$ 3 781.43	Sharpe, Brock	\$ 57.20
Hydro-Qc	\$ 1 083.33	TCRA	\$ 2 500.00
J.R. Brisson	\$ 2 985.53	TD	\$ 2 279.63
Kluke, Lloyd	\$ 720.00	Telebec	\$ 452.15
La Capitale	\$ 2 015.26	Vaughan Bastien	\$ 474.84
Lafleur, Stacy	\$ 86.24	WePc	\$ 419.66
Lance, Serge	\$ 294.90		

Whereof, this certificate is given in Ladysmith, this June 5th, 2018

 Stacy Lafleur, Director General

28. ADJOURNMENT OF THE MEETING
106-06/2018 It is moved by D. Stafford seconded by R. Wills and unanimously resolved to adjourn the meeting at 8:07 pm

Next regular sitting of Council will be at 7 p.m. on July 3rd, 2018

 Karen Kelly
 Mayor

 Stacy Lafleur
 Director General

La version française est la version officielle - The French version is the official version